

## JK SCHEDULE + INFORMATION

**Mrs. Nicole Wittwer**

JK Kohler Kare Teacher

PHONE: 920•803•7271      EMAIL: wittwern@kohler.k12.wi.us

**Mrs. Ginna Trowbridge**

Kohler Kare Coordinator

PHONE: 920•803•7250      EMAIL: trowbridgeg@kohler.k12.wi.us

## DAILY SCHEDULE

11:00 - 11:40	Students will be taken to Kohler Kare (Room 106), get settled and go to recess.
11:40 - 11:50	Return to Kohler Kare Room, use the bathroom, wash hands and go to lunch.
12:00 - 12:30	LUNCH
12:40 - 1:00	Story time.
1:00 - 1:30	Rest time.
1:30 - 2:45	Planned activity (varies daily) and free play.
2:45 - 3:00	Clean-up and pack-up to go home OR to After-School Kohler Kare.
3:00 - 5:30	After-School Kohler Kare (Upstairs - Room 240)

## SUPPLIES

- ☐ **REST MAT:** Plastic tri-fold red/blue rest mat labeled with your child's name and stored at school. (No cloth or yoga mats.)
- ☐ **CHANGE OF CLOTHES:** A full change of clothes in a Ziploc bag labeled with child's name for 4K Kohler Kare.
- ☐ **LUNCH BOX:** Lunch can be provided from home OR hot lunch is available for purchase from the school cafeteria. Lunches will be billed electronically via eFunds.

# BILLING

Statements will be sent out once a month by the 3rd previous month. Payments are due by the end of the month through eFunds.

For questions regarding eFunds, please contact **Matt Kautzer** at [kautzerm@kohler.k12.wi.us](mailto:kautzerm@kohler.k12.wi.us)

---

# ABOUT

**FREE PLAY:** Free play consists of students being able to pick from the different centers, assorted board games, and play dough. Teachers will be assisting the play areas with the students and joining with a different group each day.

**NAP + REST TIME:** The students will be resting on their own sleep mats (provided by parents). This is time for rest and students are encouraged to keep their bodies still.

**SCHEDULED ACTIVITIES:** Scheduled activities for the week are centered on a theme of the week that align with the morning 4K classes or of teacher's choice. Activities can consist of craft projects, putting on skits, reading different books about the theme, dancing, and age appropriate work/color sheets. Crafting projects include beads for bracelet/necklace making, fuse beads, and water and finger painting. If the project does not take the full allotted time, another small activity will be planned. This is a complete hands-on activity with teacher involvement at all times.

**DISMISSAL:** Children will be only released to parents at any time. We need written authorization or an email to release children to anyone other than the parents. A phone call by the parent will be documented with the date and time received.